



February 23, 2021

To: All Potential Bidders  
From: Julie Janssen, Purchasing Agent  
Subject: RFB0321005021 5.11 Clothing with Embellishments

**Addendum Two**

**Please amend the subject RFB to include answers to the following timely received questions:**

- Q1. We just realized that Attachment A and Attachment B which would provide us the specs and image for the samples was not included in the solicitation.**  
**A1. See the attached Attachment A & Attachment B. All specifications are listed.**
- Q2. There is also no listed mailing address for where we should send the samples to. Can you please issue an Addendum to include these specs & mailing address?**  
**A2. If an Agency request samples, samples will be sent to the Agency requesting the samples. Per Addendum One, samples are upon Agency request.**
- Q3. We would also like to request an extension in order to have enough time to get these samples produced and mailed out for review by the department.**  
**A3. The Due date has been extended to March 2, 2021 2:00 PM CT.**

**Please acknowledge receipt of this addendum by signing in the space provided below, and return this letter with your offer (do not send back separately).**

I hereby acknowledge receipt of this addendum.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed or Printed Name

## **Attachment A**

### **Iowa DSP Embroidery Specifications**

DPS Iowa State Patrol Shield - 1 5/8" wide x 2" tall

DPS Iowa State Patrol Instructor – Shield is 2" tall x 1-1/8". Text ~3 1/2 "wide and the 2nd line is ~2 1/4" wide

DPS Dept. of Public Safety logo - 3" wide x 3" tall

DPS Tactical Unit - 3.5" wide x 3.25" tall

At this time the State of Iowa does not have specifications for DCI, Intelligence, Narcotics, Traffic Safety, State Fire Marshal embroidery dimensions and will work with the awarded Contractor to create.

## **Attachment B**

### **Iowa DNR Embroidery Specifications**

#### **IOWA & DNR Logo Information/Placement:**

Field Services (one line)

Legal Services (one line)

State Parks (one line)

Law Enforcement (one line)

- DNR Logo (#4) is to be embroidered on the left chest of shirts/sweatshirts & on the front of the band on stocking caps
- IOWA should be embroidered above the DNR logo in all caps in block lettering o Total size of IOWA and DNR Logo will be 1.7" wide and 1.4" tall (Stitch count 4790)
  - o Total size of IOWA and DNR Logo with one bureau name (one line under logo) will be 1.75" tall (Stitch count on Wildlife 4850)
  - o Total size of IOWA and DNR Logo with two bureau names (two lines under logo) will be 2.25" tall (Stitch count 6490 on Environmental Services)
- Some staff may not request a bureau name be added below the DNR Logo; therefore only IOWA and the DNR Logo would be added to the garment.
- Baseball cap logo size is 2" tall (tip of Iowa) and 3" wide using DNR Logo (#3)

Conservation & Recreation (two lines)

OHV & Snowmobiles (one line)

Trails Program (one line)

Shooting Sports (one line)

Thread Color for IOWA, Bureau Names & DNR Logo:

- DNR Logo thread color- 1057 brown; 1369 green; 1029 blue; 1124 yellow; 1000 black (Madeira brand thread; will accept comparable thread color to these)
- Black, Green, Navy, Charcoal/Gray garments- gold thread for Iowa and Bureau names
- Khaki, Orange garments- black thread for Iowa and Bureau names
- Only black/gold thread colors will be utilized for Iowa and Bureau names; shirt colors may vary

#### **Bureau/Division Name options- located under DNR logo – again all caps using block lettering**

Fisheries (one line)

Wildlife (one line)

Forestry (one line)

Engineering (one line)

Realty (one line)

Environmental Services (two lines)

Water Quality (one line)

Air Quality (one line)

Land Quality (one line)

Hunter Education (one line)

River Programs (one line)

#### **Additional Embroidery Options-**

- Law Enforcement gold badge is to be embroidered on the left chest of the shirt/sweatshirt – DNR to provide sample shirt with this badge to ensure accurate color and size- badge is 2.75"

tall and 2.8" wide at its widest point. Thread color is yellow gold and black. (Stitch count 10,250-15,000)

- Law Enforcement red embroidered emblem is to be placed on the right chest of the shirt/sweatshirts- this emblem is 2.5" tall and just under 2.5" wide. (Stitch count 18,000)
  - o Thread color for patch on jpeg provided;
  - o The name of the officer will go under the red embroidered emblem and then either Conservation Officer, Instructor or Honor Guard

**Additional Screen Printing Options-**

- Range Officer screen printed on back of orange polo shirts, all capital letters, block lettering, "RANGE" 1 ¼" high, "OFFICER" 2 ½" high